

File No.18/7/2019-CPAM/Estt.
Government of India
Ministry of Coal

Shastri Bhawan, New Delhi
Date : 9 November, 2023

Office Memorandum

Sub:- Seeking comments of stakeholders on the draft RRs of Coal Controller Organization (CCO)-reg.

The undersigned is directed to refer to the subject cited above and to enclose herewith the draft RECRUITMENT RULES (RR) in respect of the posts proposed to be created for restructuring of Coal Controller's Organization (CCO).

2. All the stakeholders are requested to offer their comments in the matter within 30 days on the enclosed draft RRs of CCO.

Encl- As above



[Kishore Kumar]
Under Secretary to the Govt. of India

To

1. The Chairman, CIL and its subsidiaries;
2. The CMD, NLCIL.

Copy to: TD, NIC to upload this OM in the website of this Ministry.

9. Proposed Recruitment Rules :-

(ANNEXURE-III)

Recruitment Rules for the post of Coal Controller (to be encadred with Central Staffing Scheme)

1.	Name of Post	Coal Controller to be encadred with Central Staffing Scheme (CSS)
2.	Number of post	1 * (2021) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial

4.	Pay Band and Pay Scale + Grade Pay	PB-4, Rs.37,400-67,000/- + GP of Rs.10,000/- (L-14, Rs.144200-218200)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules-1972.	Not applicable
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10	Period of probation, if any	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	To be encadred with Central Staffing Scheme.
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	To be encadred with Central Staffing Scheme to be governed by RR of DOPT.
13.	If a DPC exists what is its composition	DPC as constituted by the Controlling Authority under Central Staffing Scheme in the case of encadrment of the post in CSS.
14.	Circumstances in which UPSC is to be consulted in making recruitment	Consultation with Union Public Service Commission is necessary to encadre the post with Central Staffing Scheme.

Recruitment Rules for the post of Dy. Coal Controller

1.	Name of Post	Dy. Coal Controller
2.	Number of post	02 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	L-13(123100-215900)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972	No
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Age: No Educational Qualifications: As mentioned in Column No.12
10.	Period of probation, if any	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	40% by Promotion and 60% by Deputation (including short term contract).
12.	In case of recruitment by promotion/deputation/absorption grades from which	Promotion; Departmental Coal Superintendent with 5 years regular service in the grade.

<p>promotion/deputation/absorption to be made</p>	<p><u>Deputation</u>(including short term contract) :</p> <p>Officers under the Central/State Government/PSUS:-</p> <p>3. i) Holding analogous posts on regular basis or ii) With 5 years regular service in posts in the L-12(78800-209200) or equivalent</p> <p>and</p> <p>4. Possessing the following educational qualifications and experience:-</p> <p>i) Degree or equivalent Diploma in Mining Engineering or equivalent from any recognized University or equivalent</p> <p>ii) First Class Colliery Manager's Certificate of Competency under the Mines Act,1952</p> <p>iii) At least 10 years experience of which minimum four (4) years after obtaining 1st class certificate in Coal Industry..</p> <p>The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceeding this appointment in the same Organisation/Department shall not ordinarily exceed 4 years.)</p> <p>Note:-.The maximum age limit for appointment on deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of the applications.</p>
---------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

13.	If a DPC exists what is its composition	Gr-A DPC: (For Promotion) 1. Chairman- A member from UPSC. 2. Joint Secretary, Ministry of Coal- Member 3. Coal Controller - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Selection shall be made in consultation with the Union Public Service Commission

Recruitment Rules for the post of Coal Superintendent

1.	Name of Post	Coal Superintendent
2.	Number of post	07 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	Pay level L-12 (78800-209200)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972	No
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Not applicable

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Age: No Educational Qualifications: As mentioned in Column No.12
10	Period of probation, if any	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by Deputation (including short term contract) .
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	<p><u>Promotion:</u> Assistant Coal Superintendent- Gr-I , with 5 years regular service in the grade.</p> <p><u>Deputation</u>(including short term contract) :</p> <p>Officers under the Central/State Government/PSUS:-</p> <p>5. i) Holding analogous posts on regular basis or ii) With 6 years regular service in posts in the Pay level L-11 (67700-208700)or equivalent</p> <p style="text-align: center;">and</p> <p>6. Possessing the following educational qualifications and experience:-</p> <p>i) Degree or equivalent Diploma in Mining Engineering or equivalent from any recognized University or equivalent</p> <p>ii) First Class Colliery Manager's Certificate of Competency under the Mines Act,1952</p> <p>iii) At least 6 years experience of which minimum three (3) years after obtaining 1st class certificate in Coal Industry.</p> <p>The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by</p>

		<p>promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceeding this appointment in the same Organisation/Department shall not ordinarily exceed 4 years.)</p> <p>Note:-The maximum age limit for appointment on deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of the applications.</p>
13.	If a DPC exists what is its composition	<p>Group-A DPC for Promotion and Deputation:</p> <p>4. Chairman- A member from UPSC.</p> <p>5. Joint Secretary, Ministry of Coal- Member</p> <p>6. Coal Controller - Member</p> <p>7. Head of Office, CCO-Member</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	<p>Selection for appointment by Promotion/Deputation (including short term contract) shall be made in consultation with the Union Public Service Commission</p>

Recruitment Rules for the post of Assistant Coal Superintendent Grade-I

1.	Name of Post	Assistant Coal Superintendent Grade-I
2.	Number of post	08 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	Pay Level L-11 (67700-208700)
5.	Whether selection post or non-selection post	Selection

6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972	No
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Age: No Educational Qualifications: As mentioned in Column No.12
10	Period of probation, if any	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by Deputation (including short term contract).
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	<u>Promotion:</u> Assistant Coal Superintendent Grade-II with 5 years regular service in the grade. <u>Deputation</u> (including short term contract) : Officers under the Central/State Government/PSUS:- 7. i) Holding analogous posts on regular basis or ii) With 3 years regular service in posts in the Pay Level L-10 (56100-177500) or equivalent and 8. Possessing the following educational qualifications and experience:- i) Degree or equivalent Diploma in Mining Engineering from any recognized University. ii) First Class Colliery Manager's Certificate of Competency under the Mines Act,1952

		<p>iii) At least 5 years experience in Coal Industry.</p> <p>The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceeding this appointment in the same Organisation/Department shall not ordinarily exceed 3 years.)</p> <p>Note:-The maximum age limit for appointment on deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of the applications.</p>
13.	If a DPC exists what is its composition	<p>8. Chairman- A member from UPSC.</p> <p>9. Jt. Secretary , Ministry of Coal- Member</p> <p>10. Coal Controller - Member</p> <p>11. Coal Superintendent- Member</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	Selection for appointment by Promotion/ Deputation (including short term contract) shall be made in consultation with the Union Public Service Commission

Recruitment Rules for the post of Assistant Coal Superintendent Grade-II

1.	Name of Post	Assistant Coal Superintendent Grade-II
2.	Number of post	15 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	Pay Level L-10 (56100-177500)
5.	Whether selection post or non-selection post	Non Selection

6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972	No
7.	Age limit for direct recruitment	<p>Not exceeding 30 years (Relaxable for Central Government Servant /SCs & STs/OBCs as per Government Rules)</p> <p><u>Note:</u> The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India(Other than those in Andaman & Nicobar Island and Lakshdweep). In case of recruitment made through the Employment Exchange, the crucial date for determining the age shall be the last date up to which the Employment Exchange is asked to submit the names.</p>
8.	Educational and other qualifications required for direct recruits	<p>Degree or equivalent Diploma in Mining Engineering from any recognized University.</p> <p>1. At least 5 years experience in Coal Industry.</p> <p>Degree or equivalent Diploma in Mining Engineering from any recognized University.</p> <p>2. First Class Colliery Manager's Certificate of Competency under the Mines Act,1952.</p> <p>3. 2 years experience in the line in an Organization of repute(Desirable)</p> <p><u>Note:</u> The qualification regarding experience is relaxable at the discretion of the competent Authority for reasons to be recorded in writing in the case of candidates belonging to Schedule Castes or Scheduled Tribes, if at any stage of Selection, the Competent Authority is of the opinion that sufficient number of candidates from the communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable

10	Period of probation, if any	2 Years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by Direct recruitment through UPSC
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists what is its composition	DPC for Confirmation 12. Chairman- A member from UPSC. 13. Jt. Secretary , Ministry of Coal- Member 14. Coal Controller - Member 15. Coal Superintendent- Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	In consultation with UPSC

Recruitment Rules for the post of Sr. Geologist

1.	Name of Post	Senior Geologist
2.	Number of post	02 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	PB-3, Rs. 15,600-39,100 /- + G.P. of Rs.6,600/- (L-11, Rs.67700-208700)
5.	Whether selection post or non-	Selection

	selection post	
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972	No
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Not applicable.
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes.	Age: Not applicable. Educational qualifications:- As mentioned under coloumn 12 (for Deputationist).
10	Period of probation, if any	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Deputation (including short term contract)/Absorption
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Deputation(including short term contract) : Officers under the Central/State Government/PSUS:- 1. i) Holding analogous posts on regular basis or ii) With 5 years regular service in posts in the Pay Band-3, Rs.15,600-39,100/- + GP of Rs.5,400/- (L-10) or equivalent; or (ii) With 6 years regular service in posts in the Pay Band-3, Rs.15,600-39,100/- + GP of Rs.4,800 /- (L-8, Rs.47600-151100) or equivalent; and 10. Possessing the following educational

		<p>qualifications and experience:-</p> <p>i) Master Degree in Geology or Applied Geology or Geo Exploration or Mineral Exploration or Engineering Geology or Geo Chemistry or Environmental Geology from recognized University/Institution and possessing 10 years experience in the respective field.</p> <p>The Deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceeding this appointment in the same Organisation/Department shall not ordinarily exceed 5 years.)</p> <p>Note:-The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of the applications</p>
13.	If a DPC exists what is its composition	<p>Gr-A DPC:</p> <p>16. Chairman- A member from UPSC.</p> <p>17. Jt. Secretary, Ministry of Coal- Member</p> <p>18. Coal Controller - Member</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	<p>Selection for appointment by Deputation (including short term contract) shall be made in consultation with the Union Public Service Commission</p>

Recruitment Rules for the post of Legal Officer

1.	Name of Post	Legal Officer
2.	Number of post	1 * (2022) * Subject to variation depending on work load.
3.	Classification	General Central Service Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	PB-3, Rs.15,600-39,100/- + GP of Rs.5,400/- (L-10, Rs.56100-177500/-)

5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972.	Not applicable
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Bachelor Degree in Law with 10 years experience in Legal and Administrative works.
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Not applicable
10	Period of probation, if any	2 years (for absorbees)
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	By Deputation (including short term contract)/Absorption.
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Deputation (including short term contract)/ <u>Absorption</u> :- Officers in Central/State Govt. Offices/PSUs/Central Government Autonomous Body holding analogous posts or with 5 years regular service in PB-3, Rs.15,600-39,100/- + GP of Rs.5,400/- (L-10, Rs.56100-177500/-) or with 10 years regular service in L-8 (47600-151100) and possessing requisite qualifications as in Col. B (The period of Deputation in another ex-cadre post held immediately preceding this appointment in the same Organization/Department shall not ordinarily exceed 05 years) Note:-.The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of the applications

13.	If a DPC exists what is its composition	Group - 'A' Departmental Confirmation Committee (for confirmation only) 1. One Gr-A officer from UPSC-Chairman 2. Joint Secretary, Ministry of Coal – Member 3. Head of Department , CCO- Member 4. Director (Estt), Ministry of Coal- Member.
14.	Circumstances in which UPSC is to be consulted in making recruitment	Selection shall be made in consultation with the Union Public Service Commission

Recruitment Rules for the post of IT Officer

1.	Name of Post	IT Officer
2.	Number of post	1 * (2022) * Subject to variation depending on work load.
3.	Classification	General Central Service Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	PB-3, Rs.15,600-39,100/- + GP of Rs.5,400/- (L-10, Rs.56100-177500/-)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972.	Not applicable
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Bachelor Degree in Computer Science Engineering/Computer Science/IT with 10 years experience in IT works.

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Not applicable
10	Period of probation, if any	2 years (for absorbees)
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	By Deputation (including short term contract)/Absorption .
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Deputation (including short term contract)/ Absorption:- Officers in Central/State Govt. Offices/PSUs/Central Government Autonomous Body holding analogous posts or with 5 years regular service in PB-3, Rs.15,600-39,100/- + GP of Rs.5,400/- (L-10, Rs.56100-177500/-) or with 10 years regular service in L-8 (47600-151100) and possessing requisite qualifications as in Col. 8 (The period of Deputation in another ex-cadre post held immediately preceding this appointment in the same Organization/Department shall not ordinarily exceed 05 years) Note:-.The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of the applications
13.	If a DPC exists what is its composition	Group - 'A' Departmental Promotion Committee (for confirmation only) 1. One Group A Officer from UPSC-Chairman 2. Joint Secretary (Estt.), Ministry of Coal - Member 3. Head of Department, CCO - Member 4. Director (Establishment), Ministry of Coal-Member.
14.	Circumstances in which UPSC is to be consulted in making recruitment	Selection shall be made in consultation with the Union Public Service Commission

Recruitment Rules for the post of Sr. Mines Surveyor

1.	Name of Post	Sr. Mines Surveyor
2.	Number of post	07 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'B', Non Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	L-7(44900-142400)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules-1972.	Not applicable
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes.	Not applicable
10.	Period of probation, if any	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By Promotion/ Deputation (including short term contract)
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	a) Promotion:- Mines Surveyor in the Office of the Coal Controller in L-5(29200-92300) of the pay matrix with ten (10) years of service rendered after appointment thereto on regular basis. b) Deputation (including short term contract): Officers under Central/State

		<p>Governments/Union territories:-</p> <p>(a) (i) Holding analogous posts in the parent cadre or department or organisation; or equivalent or (ii) with 5 years service in the grade rendered after appointment thereto on regular basis in the L-6(35400-112400) or equivalent; (iii) with 8 years service in the grade rendered after appointment thereto on regular basis in the L-5(29200-92300) or equivalent; and (b) possessing the following educational qualification and experience:</p> <p>(i) 3 years Diploma in Surveying, Mining or Civil Engineering from recognized University/Board/Institute or (ii) Surveyor's Certificate of competency from Directorate General of Mines Safety(DGMS) and possessing 10 years experience in the field of surveying in mines.</p> <p>Departmental Mines Surveyor with 08 years regular service in the grade shall also be considered along with the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.</p> <p>{The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same Organisation/Department shall ordinarily not exceed 3 years}}.</p> <p>Note:-.The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of the applications</p>
13.	If a DPC exists what is its composition	Group-B DPC for Promotion:

		<ol style="list-style-type: none"> 1. Head Of Office- Chairman. 2. A Group A Officer ISS Cadre of CCO Member 3. A Group A Officer of CCO - Member 4. A Group A Officer from any other Central Govt. Department -Out Side Member <p>Deputation:-</p> <ol style="list-style-type: none"> 1. Head of Department-Chairman 2. A Group A Technical Officer of CCO-Member 3. A Group A Officer of MOC(not below the rank of Under Secretary)-Member
--	--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Recruitment Rules for the post of Surveyor Officer

1.	Name of Post	Survey Officer
2.	Number of post	02 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'B', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	L-8 (47600-151100)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules-1972.	Not applicable
7.	Age limit for direct recruitment	Not applicable
8.	Educational and other qualifications required for direct recruits	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By Promotion failing which by Deputation (including short term contract) basis.
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	a) Promotion:- Sr. Mines Surveyor in the Office of the Coal Controller in L-7(44900-142400) of the pay matrix with five (05) years of service rendered after appointment thereto on regular basis. b) Deputation (including short term contract): Officers under Central/State

		<p>Governments/Union territories:-</p> <p>(a) (i) Holding analogous posts in the parent cadre or department or organisation; or equivalent or (ii) with 5 years service in the grade rendered after appointment thereto on regular basis in the L-7(44900-142400) or equivalent; (iii) with 8 years service in the grade rendered after appointment thereto on regular basis in the L-6(35400-112400) or equivalent; and (b) possessing the following educational qualification and experience:</p> <p>(i) 3 years Diploma in Surveying, Mining or Civil Engineering from recognized University/Board/Institute or (ii) Surveyor's Certificate of competency from Directorate General of Mines Safety(DGMS) and possessing 10 years experience in the field of surveying in mines.</p> <p>Departmental Sr. Mines Surveyor with 05 years regular service in the grade shall also be considered along with the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.</p> <p>(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same Organisation/Department shall ordinarily not exceed 3 years)).</p> <p>Note:-The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of the applications</p>
13.	If a DPC exists what is its composition	Group-B DPC for Promotion:

		<p>19. Head Of Office of CCO- Chairman.</p> <p>20. A Group A Officer ISS Cadre of CCO Member</p> <p>3. A Group A Officer in the rank of AO Grade-I), CCO- Member</p> <p>4. A Group A Officer not below the rank of Under Secretary from other Central Govt office -Out side Member</p> <p>Deputation:-</p> <p>1. 1. Head Of Office of CCO- Chairman.</p> <p>2. A Group A Officer ISS Cadre of CCO Member</p> <p>3. A Group A Officer in the rank of AO Grade-I), CCO- Member</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not Required.

Recruitment Rules for the post of Mine Surveyor

1.	Name of Post	Mine Surveyor
2.	Number of post	12 * (2022) * Subject to variation depending on work load.
3.	Classification	General Central Service Group 'C, Non-Gazetted, Non-Ministerial
4.	Pay Level in Pay Matrix	L-5 (Rs. 29200-92300)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Not exceeding 30 years (Relaxable for Central Government Servant /SCs & STs/OBCs as per Government Rules) <u>Note:</u> The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (Other than those in Andaman & Nicobar Island and Lakshdweep). In case of recruitment made through the Employment Exchange, the crucial date for determining the age shall be the last date up to which the Employment Exchange is asked to submit the names.
7.	Educational and other qualifications required for direct recruits	5. 12 th Class Pass or equivalent from a recognized Board/University; and 6. Diploma in Mining and Mine Surveying from any Government recognized Institute ; and 7. Surveyors certificate of competency issued by an Industrial Training Institute or equivalent Government recognized Institution 8. 3 years experience in the line in an Organisation of repute (Desirable) <u>Note:</u> The qualification regarding experience is relaxable at the discretion of the competent Authority for reasons to be recorded in writing in the case of candidates belonging to Schedule Castes or Scheduled Tribes, if at any stage of Selection, the Competent Authority is of the opinion that sufficient number of candidates from the communities possessing the requisite experience are not likely to be available to fill up the vacancies

		reserved for them.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
9.	Period of probation, if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/Absorption and percentage of the vacancies to be filled by various methods	100% by Direct Recruitment by SSC
11.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Not applicable
12.	If a DPC exists what is its composition	Group 'C' Departmental Selection Committee (for confirmation) : 1. Head of Office of CCO - Chairman 2. A Group 'A' Officer of CCO - Member 3. A Group 'A' Officer (ISS) of CCO - Member 4. A Group 'A' Officer from other Central Government Department - Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

Recruitment Rules for the post of Director(Stat)_(encadred with the Indian Statistical Service)

1.	Name of Post	Director(Stat)
2.	Number of post	1 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	L-13(123100-215900)
5.	Whether selection post or non-selection post	To be Governed by the RR of Indian Statistical Service
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972	To be Governed by the RR of Indian Statistical Service
7.	Age limit for direct recruitment	To be Governed by the RR of Indian Statistical Service
8.	Educational and other qualifications required for direct recruits	To be Governed by the RR of Indian Statistical Service
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	To be Governed by the RR of Indian Statistical Service
10.	Period of probation, if any	To be Governed by the RR of Indian Statistical Service
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	To be Governed by the RR of Indian Statistical Service
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to	To be Governed by the RR of Indian Statistical Service

	be made	
13.	If a DPC exists what is its composition	DPC as constituted by the Controlling Authority i.e., Ministry of Statistics and Programme Implementation in the case of Indian Statistical Service
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable.

Recruitment Rules for the post of Deputy Director(Stat).(encadred with the Indian Statistical Service)

1.	Name of Post	Deputy Director(Stat)
2.	Number of post	1 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial
4.	Pay Band and Pay Scale + Grade Pay	[L-11, Rs.67700-208700)
5.	Whether selection post or non-selection post	To be Governed by the RR of Indian Statistical Service
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972	To be Governed by the RR of Indian Statistical Service
7.	Age limit for direct recruitment	To be Governed by the RR of Indian Statistical Service
8.	Educational and other qualifications required for direct recruits	To be Governed by the RR of Indian Statistical Service

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	To be Governed by the RR of Indian Statistical Service
10	Period of probation, if any	To be Governed by the RR of Indian Statistical Service
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	To be Governed by the RR of Indian Statistical Service
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	To be Governed by the RR of Indian Statistical Service
13.	If a DPC exists what is its composition	DPC as constituted by the Controlling Authority i.e., Ministry of Statistics and Programme Implementation in the case of Indian Statistical Service
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable.

Recruitment Rules for the post of Assistant Director(Stat).(encadred with the Indian Statistical Service)

1.	Name of Post	Assistant Director(Stat) to be encadred with Indian Statistical Service
2.	Number of post	1 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Non-Ministerial

4.	Pay Band and Pay Scale + Grade Pay	L-10 (56100-177500)
5.	Whether selection post or non-selection post	To be Governed by the RR of Indian Statistical Service
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972	To be Governed by the RR of Indian Statistical Service
7.	Age limit for direct recruitment	To be Governed by the RR of Indian Statistical Service
8.	Educational and other qualifications required for direct recruits	To be Governed by the RR of Indian Statistical Service
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	To be Governed by the RR of Indian Statistical Service
10	Period of probation, if any	To be Governed by the RR of Indian Statistical Service
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	To be Governed by the RR of Indian Statistical Service
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	To be Governed by the RR of Indian Statistical Service
13.	If a DPC exists what is its composition	DPC as constituted by the Controlling Authority i.e., Ministry of Statistics and Programme Implementation in the case of Indian Statistical Service
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable.

Recruitment Rules for the post of Sr Statistical Officer

Name of post.	Number of post.	Classification	Level in the pay matrix.	Whether selection post or non-selection post.	Age-limit for direct recruitment.
(1)	(2)	(3)	(4)	(5)	(6)
I.Sr. Statistical Officer (Statistical Investigator Grade I)	1* (One) (2022) *Subject to variation depending on work load/encadrement of posts.	Central Civil Service Group 'B', Non-Gazetted, Non-Ministerial.	PB-2 Rs. 9300-34800/- + GP Rs. 4600/- L-7 (44900-142400/-)	Selection	Not exceeding 30 years (Age is relaxable in respect of SC/ST/OBC, physically challenged (relaxation for Government Servants).)
Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruitment will apply in case of promotees.		Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	
(7)	(8)		(9)	(10)	
Masters degree in mathematics, Economics and Statistics from recognized Universities in Mathematics, Economics and Statistics with Post Graduate	No.		Two years (02).	By Promotion failing which by transfer on Deputation failing which by Direct Recruitment.	

Diploma in Statistics from recognized institution. 2 Yrs experience in Statistics Works in data compilation and interpretation of Statistical Data.			
In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	
(11)	(12)	(13)	
<p>Promotion: The Jr. Statistical Officer (Statistical Investigator Grade II) (Statistical Assistant) with 5 years regular service in the grade on non-selection basis.</p> <p>II. Transfer on Deputation: Officers holding analogous posts on regular basis under Central Govt, or Officers holding in the Pay Level of L-6 with continuous 5 years regular service in the grade is also eligible. Period of Deputation Ordinarily not exceeds more than 3 years.</p>	<p>Coal Controller Organisation Group 'B' Departmental Promotion Committee for considering promotion consisting of -</p> <ul style="list-style-type: none"> ☐ 1. Head of Office - Chairman. ☐ 2. Dy. Director - Member ☐ 3. Administrative Office Gr.I/Dy.Asstt.Coal Controller- Member ☐ 4. An Officer not below the rank of Under Secretary to the Govt. of India from outside office - Member 	Not necessary.	

Recruitment Rules for the post of Jr. Statistical Officer

Name of post.	Number of post.	Classification.	Level in the pay matrix.	Whether selection post or non-selection post.	Age-limit for direct recruitment.
(1)	(2)	(3)	(4)	(5)	(6)
1. Jr. Statistical Officer (Statistical Investigator Grade II).	2* (Two) (2022) *Subject to variation depending on work load/encadrement of posts.	Central Civil Service Group 'B', Non-Gazetted, Non-Ministerial.	PB-2 Rs. 9300-34800/- + GP Rs. 4200/- L-6 (35400-112400/-)	Selection	Not exceeding 30 Years/ Age is relaxable for SC/ST/OBC/Physically Challenged (and Central Government Servants as per Central Govt Rules issued from time to time).
Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruitment will apply in case of promotees.		Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	
(7)	(8)	(9)	(10)		
Bachelor Degree in Statistics/Economics/Mathematics/Commerce(with Statistics as one of the subjects).	No.	Two years (02).	1) 90% by direct recruitment. 2) 10% by promotion.		
In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists what is its composition.		Circumstances in which Union Public Service Commission is to be consulted in making recruitment.		

(11)	(12)	(13)
<p>1. Promotion: By selection from computers in the PB-1, Rs.5200-20200/- + GP of Rs.2400/- with 10 years regular service or as per Recruitment Rules of Statistical Investigator- Grade-II of the Sub-ordinate Statistical Service in the event of encadering the post in SSS</p>	<p>Coal Controller Organisation Group 'B' Departmental Promotion Committee for considering promotion consisting of - 1. Head of Office - Chairman. 2. Dy. Director(ISS) - Member.</p> <p>• 3. Administrative Office Gr.I/Dy.Asstt.C oal Controller (Adm)- Member.</p> <p>• 4. An Officer not below the rank of Under Secretary to the Govt. of India from outside office - Member.</p>	<p>Not necessary.</p>

RECRUITMENT RULES FOR THE POST OF COMPUTOR

1.	Name of Post	COMPUTOR
2.	Number of post	02 * (2022) * Subject to variation depending on work load
3.	Classification	General Central service, Group 'C', Non-Gazetted, Ministerial
4.	Pay Level in Pay Matrix	L-4 (Rs. 25500-81100)
5.	Whether selection post or non-selection post	Not Applicable.
6.	Age limit for direct recruitment	Between 18 and 27 years (Relaxable for Government servants upto 40 years in the case of general candidates and 45 years in the case of SC/ST in accordance with the instructions or orders issued by the central government.) The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.
7.	Educational and other qualifications required for direct recruits	Degree of a recognized University or equivalent with the knowledge of operation of Computer .
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	Two years for Direct recruitment. 'NIL' for promotees.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and	1. 100% by Direct Recruitment failing which by Deputation (including short term contract basis/Absorption)

	percentage of the posts to be filled by various methods	
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<p>Deputation/Short Term Contract/Absorption: (i) Officers under the Central/State Government/UTs/ Central Autonomous Body holding analogous posts or</p> <p>(ii) With 5 years regular service rendered after appointment to the post of Lower-Division-Clerk or analogous post in Central/State Government/UTs/ Central Autonomous Body and possessing qualification for direct recruitment as under column-7;</p> <p style="text-align: center;">OR</p> <p>(ii) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Govt. shall ordinarily not exceed 3 years.) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>

12.	If a DPC exists what is its composition	<p>Group 'C' Departmental Confirmation Committee (for promotion and confirmation) :</p> <p>5. Director(Stat) Head of Office of CCO – Chairman</p> <p>6. A Group 'A' Officer of CCO – Member</p> <p>7. A Group 'A' Officer (Stat) (ISS) of CCO – Member</p> <p>8. A Group 'A' Officer from other Central Government Department not below the rank of Under Secretary – Member.</p>
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable.

Recruitment Rules for the post of Secretary to Coal Controller / Senior Administrative Officer

1.	Name of Post	Secretary to Coal Controller /Senior Administrative Officer (to be encadred with Non Staffing Scheme)
2.	Number of post	01 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Ministerial
4.	Pay Band and Pay Scale + Grade Pay	PB-3, Rs.15,600-39,100/- + GP of Rs.6,600/- (L-11, Rs.67700-208700/-)

5.	Whether selection post or non-selection post	To be Governed by the RR under Non Staffing Scheme.
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972.	To be Governed by the RR under Non Staffing Scheme
7.	Age limit for direct recruitment	To be Governed by the RR under Non Staffing Scheme
8.	Educational and other qualifications required for direct recruits	To be Governed by the RR under Non Staffing Scheme
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	To be Governed by the RR under Non Staffing Scheme
10	Period of probation, if any	To be Governed by the RR under Non Staffing Scheme
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	To be Governed by the RR under Non Staffing Scheme by DOPT
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	To be Governed by the RR under Non Staffing Scheme.
13.	If a DPC exists what is its composition	DPC as constituted by the Controlling Authority (DOPT) under Non Staffing Scheme in the case of encadrment of the post in CSS.
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

Recruitment Rules for the post of Assistant Coal Controller Grade-II/Administrative Officer Grade I

1.	Name of Post	Dy. Assistant Coal Controller /Administrative Officer Grade I
2.	Number of post	02 * (2022) * Subject to variation depending on work load.
3.	Classification	General Civil Services, Group 'A', Gazetted, Ministerial
4.	Pay Band and Pay Scale + Grade Pay	PB-3, Rs.15,600-39,100/- + GP of Rs.5,400/- (L-10, Rs.56100-177500/-)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules-1972.	Not applicable
7.	Age limit for direct recruitment	No
8.	Educational and other qualifications required for direct recruits	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	2 years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By promotion failing which by Deputation (including Short term contract basis.)
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	<u>Promotion:</u> Administrative Officer Grade III(erstwhile Superintendent) with 3 years regular service in the grade

		<p><u>Deputation:</u></p> <p>Officers under Central/State Governments:-</p> <p>(a) (i) Holding analogous posts on regular basis; or (ii) With 3 years regular service in posts in the PB-2, Rs.9,300-34,800/- + GP of Rs.4,600/- (L-7, Rs.44900-142400/-) or (iii) With 8 years regular service in posts in the PB-2 Rs.9300-34800 + GP 4200 (L-6, Rs.35400-112400/-) or equivalent and</p> <p>(b) Possessing 10 years experience in Administration, Establishment and Accounts matters.</p> <p>(Period of deputation including period of deputation in an ex-cadre post held immediately preceding this appointment in the same Organisation/Department shall ordinarily not exceed 3 years.)</p> <p>Note:-The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of the applications</p>
13.	If a DPC exists what is its composition	<p>Group 'A' D.P.C.</p> <p>(for considering promotion)</p> <ol style="list-style-type: none"> 1. Chairman/Member of UPSC - Chairman 2. Joint Secretary Ministry of Coal - Member 3. Coal Controller - Member <p>Group 'A' D.P.C.</p> <p>(for confirmation)</p> <ol style="list-style-type: none"> 1. Secretary, Ministry of Coal - Chairman 2. Coal Controller - Member 3. Joint Secretary, Ministry of Coal - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Selection in case of Promotion/Deputation shall be made in consultation with the Commission

Recruitment Rules for the post of Administrative Officer Grade-III in the Coal Controller's Organisation.

Name of post.	Number of post.	Classification.	Level in the pay matrix.	Whether selection post or non-selection post.	Age-limit for direct recruitment.
(1)	(2)	(3)	(4)	(5)	(6)
Administrative Officer Grade III.	5* (Five) (2022) *Subject to variation depending on work load.	General Central Services, Group-'B', Gazetted, Ministerial.	Level-7 (Rs.44900-142400).	Non-selection	Notapplicable.
Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in case of promotees.		Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.	
(7)	(8)		(9)	(10)	
Notapplicable.	Not applicable.		Notapplicable.	By promotion (100%)	
In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made.			If a Departmental Promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	
(11)			(12)	(13)	
Promotion: Assistants in the Office of the Coal Controller in Level 6 (Rs. 35400-112400/-)			Group 'B' Departmental Promotion	Consultation with the Union Public Service Commission is not	

<p>of the pay matrix with five years of service rendered after appointment thereto on regular basis successfully completed training of 5 weeks in the field of Administration, Establishment and Accounts.</p> <p>The qualifying service for promotion to the post of Administrative Officer Grade(III) (Earlier designated as Superintendent shall remain unchanged 3 years for persons who are in direct line of promotion in the feeder grades/posts on the date of notification of this Revised Recruitment Rules.</p> <p>Note:- Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already complete such qualifying or eligibility service.</p>	<p>Committee for necessary. considering promotion consisting of -</p> <ol style="list-style-type: none"> 1. Head of Office of Coal Controller Organisation- Chairman; 2. A Group 'A' Officer of Coal Controller's Organisation- Member; 3. A Group 'A' of (Indian Statistical Service) of Coal Controller's Organisation - Member; and 4. An office not below the rank of Under Secretary to the Government of India from outside office- Member 	
<p>Deputation</p> <p>Officers under the Central Govt./UTs holding analogous posts or with a least 5 years service in the grade rendered after appointment thereto on regular basis in the post in L-6 (Rs. 35400-112400/-) or equivalent and possessing.</p> <ol style="list-style-type: none"> 1. Degree of recognised University/institute 2. (ii) 2 Years experience in Accounts, Administrative, Establishment work in a Government Office/PSUs/Autonomous body/Statutory body (Qualifications are relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise well qualified. 	<p>Group 'B; Departmental Confirmation Committee for considering confirmation consisting of-</p> <ol style="list-style-type: none"> 1. Head of Office of Coal Controller Organisation- Chairman; 	

<p>3. Note 1: The Departmental officer in in the feeder category who are in the direct line of promotion shall not be eligible for appointment by promotion</p> <p>4. Note2: period of deputation including period of deputation spent in the any other excadre post held immediately preceeding this appointment in the same or some other organisation or department of the central Government shall ordinarily not exceed 3 years.</p> <p>5. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications)</p>	<p>2. A Group 'A' Officer of Coal Controller's Organisation-Member;</p> <p>3. A Group 'A' of (Indian Statistical Service) of Coal Controller's Organisation - Member; and</p> <p>4. An office not below the rank of Under Secretary to the Government of India from outside office-Member</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Recruitment Rules for the post of ASSISTANT

1.	Name of Post	ASSISTANT
2.	Number of post	12 * (2022) * Subject to variation depending on work load.
3.	Classification	General Central Service, Group 'B', Non-Gazetted, Ministerial
4.	Pay Band and Pay Scale + Grade Pay	PB-2, Rs.9300-34800/- + GP of Rs.4200/- (L-6, Rs.35400-112400/-)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972.	Not applicable
7.	Age limit for direct recruitment	Not Applicable
8.	Educational and other qualifications required for direct recruits	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes.	Not applicable
10.	Period of probation, if any	2 years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	100% by promotion failing which by Deputation (including short term contract basis).
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Promotion: Upper Division Clerk with 10 years regular service in the grade Note: The qualifying service for promotion to the post of Assistant shall remain unchanged (5 years) for persons who are in direct line of promotion in the lower grades/posts on the date of notification of this revised Recruitment Rules.

13.	If a DPC exists what is its composition	<p>Group 'B'</p> <p>Departmental Promotion Committee.</p> <ol style="list-style-type: none"> 1. Head of Office -Chairman 2. A Group A Officer -Member 3. Deputy Assistant Coal Controller/Administrative Officer Gr.I - Member 4. An Officer not below the rank of Under Secretary to the Govt.of India from outside office - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not Necessary

RECRUITMENT RULES FOR THE POST OF UPPER DIVISION CLERK

1.	Name of Post	UPPER DIVISION CLERK
2.	Number of post	10 * (2022) * Subject to variation depending on work load
3.	Classification	General Central service, Group 'C', Non-Gazetted, Ministerial
4.	Pay Level in Pay Matrix	L-4 (Rs. 25500-81100)
5.	Whether selection post or non-selection post	Non-Selection', if promotion is one of the methods of recruitment. 'Not Applicable', if promotion is not one of the methods of recruitment
6.	Age limit for direct recruitment	Between 18 and 27 years (Relaxable for Government servants upto 40 years in the case of general candidates and 45 years in the case of SC/ST in accordance with the instructions or orders issued by the central government.) The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.
7.	Educational and other qualifications required for direct recruits.	Degree of a recognized University or equivalent.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	Two years for Direct recruitment. 'NIL' for promotees.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	2. 40% by Limited Departmental Competitive Examination from amongst the Lower-Division-Clerk and Hindi Typist in CCO with 3 years regular service in the grade failing which by Deputation/Short Term Contract and 40% by Direct recruitment through SSC and;

		<p>3. 20% by Promotion from the grade of Lower-Division-Clerk and Hindi Typist in CCO with 5 years regular service in the grade.</p> <p>N.B.:- If the 1st vacancy of UDC is filled up first by Limited Departmental Competitive Examination, the next vacancy shall be filled up by Direct recruitment and every 5th vacancy of UDC shall be filled up by Promotion on Seniority-cum-fitness basis from the LDC/Hindi Typist of CCO.</p> <p>Limited Departmental Competitive Examination will be conducted by the CCO or any other agency as decided by the Head of the Department of CCO.</p> <p>For Promotion, a combined seniority list shall be maintained for LDC and Hindi Typist.</p>
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<p>Promotion: Lower Division Clerks with 5 years service rendered after appointment thereto on regular basis</p> <p>Note I : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p>

		<p>Deputation/Short Term Contract: (i) Officers under the Central/State Government/UTs/ Central Autonomous Body holding analogous posts or</p> <p>(ii) With 5 years regular service rendered after appointment to the post of Lower-Division-Clerk or analogous post in Central/State Government/UTs/ Central Autonomous Body and possessing qualification for direct recruitment as under column-7;</p> <p style="text-align: center;">OR</p> <p>(ii) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Govt. shall ordinarily not exceed 3 years.) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
12.	If a DPC exists what is its composition	<p>Group 'C' Departmental Promotion Committee (for promotion and confirmation) :</p> <p>9. Head of Office of CCO - Chairman</p> <p>10. A Group 'A' Officer of CCO - Member</p> <p>11. A Group 'A' Officer (ISS) of CCO - Member</p> <p>12. A Group 'A' Officer from other Central Government Department - Member.</p>
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable.

RECRUITMENT RULES FOR THE POST OF LOWER DIVISION CLERK

1.	Name of Post	LOWER DIVISION CLERK
2.	Number of post	*08 (2022) * Subject to variation depending on work load
3.	Classification	General Central Service, Group 'C', Non-Gazetted, Ministerial.
4.	Pay Level in Pay Matrix	Level-2 (Rs. 19900-63200)
5.	Whether selection post or non-selection post	Non-Selection
6.	Age limit for direct recruitment	Between 18 and 27 years (Relaxable for Govt. Servants up to 40 years in accordance with the instructions or orders issued by the Central Govt.) Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission.
7.	Educational and other qualifications required for direct recruits	(i) 12th Class OR equivalent qualification from a recognized Board Or University. (ii) A typing speed of 35 w.p.m. in English OR 30 w.p.m. in Hindi on Computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word). Note: The skill test in typing on computer will be conducted by the Staff Selection Commission.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Age: No. Qualification: Yes, to the extent indicated in Col. 7.
9.	Period of probation, if any	2 years (Two years) for direct recruits.

10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	<p>(i) 85% by direct recruitment through Staff Selection Commission.</p> <p>(ii) 10% of vacancies shall be filled up from amongst the Group 'C' staff in Level-1 (Rs. 18000-56900) and who possess 12th Class pass or equivalent qualifications and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years (50 years of age for the SC/ST).</p> <p>Note : If more of such employees than the number of vacancies available under clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have 3 years regular service in posts in Level-1 (Rs.18000-56900) and possessing requisite qualifications as in Column 7.</p>
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<p>As stated in Col.10</p> <p>Note I : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade</p>

		along with their juniors who have already completed such qualifying/eligibility service
12.	If a DPC exists what is its composition	<p>Group 'C' Departmental Promotion Committee (For promotion & Confirmation)</p> <ol style="list-style-type: none"> 1. Head of Office of CCO-Chairman. 2. A Group 'A' Officer of CCO-Member. 3. A Group 'A' Officer (ISS) of CCO-Member 4. A Group 'A' Officer from other Central Government Department-Member.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable.

Recruitment Rules for the post of Junior Hindi Translator

1. Name of Post	Junior Hindi Translator
2. Number of post	01 * (2022) * Subject to variation depending on work load.
3. Classification	General Central Service, Group 'B', Non - Gazetted, Non - Ministerial
4. Pay Band and Pay Scale + Grade Pay	PB-2, Rs.9,300 – 34,800/- + GP of Rs.4,200/-
5. Whether selection post or non-selection post	Non Selection
6. Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules-1972.	Not applicable
7. Age limit for direct recruitment	Not exceeding 30 years <u>Note-1:</u> Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government. <u>Note-2:</u> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Division of Jammu and Kashmir State, Lahaul and Spiti district and Pangi Sub-Division of Chamba district of Himachal Pradesh, Andaman Nicobar Island or Lakshadweep).
8. Educational and other qualifications required for direct recruits	Essential: (I) Master's degree in Hindi from a recognized University or equivalent with English as a subject at Degree level Or

		<p>Master's degree in English from a recognized University or equivalent with Hindi as a subject at Degree level</p> <p style="text-align: center;">Or</p> <p>Master's degree of a recognized University or equivalent in any subject with Hindi and English as subjects at degree level</p> <p style="text-align: center;">Or</p> <p>Master's degree of a recognized University or equivalent in any subject with Hindi medium and English as subject at degree level</p> <p style="text-align: center;">Or</p> <p>Master's degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at degree level</p> <p style="text-align: center;">Or</p> <p>Bachelor's degree or its equivalent from a recognized University or Government of India recognized organization or Institution in Hindi with English as a subject at the degree level plus Diploma or certificate course in translation from Hindi to English and vice versa or two year experience of translation work from Hindi to English and vice versa in Central or State Government offices including Government of India undertaking.</p>
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable.
10	Period of probation, if any	Two years.
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By Direct Recruitment failing which by Deputation (including short-term contract)/ Absorption

<p>12. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made</p>	<p>Deputation(including short-term contract)/ Absorption :</p> <p>Officers under the Central and State Governments and Union Territories and Universities and recognized Research Institution and Public Sector Undertakings and Semi Government and Statutory and Autonomous Organisations:</p> <ol style="list-style-type: none"> 1. (i) Holding analogous post on regular basis in the parent cadre or department or (ii) With 6 years of service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1, Rs. 5,200 - 20,200/- + GP of Rs.2,800/- .and 2. Possessing the educational qualifications and experience prescribed for direct recruits under column 8. <p>(The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization/department shall not ordinarily exceed three years.)</p>
<p>13. If a DPC exists what is its composition</p>	<p>Group 'B' D.P.C. (for considering confirmation)</p> <ol style="list-style-type: none"> 13. Director (ISS)/Head of Office -Chairman. 14. Deputy Director- Member 15. Deputy Assistant Coal Controller / Administrative Officer, Grade -I -- Member 16. One Gr-A Officer not below the rank of Under Secretary from other Central Govt Office-Outside Member
<p>14. Circumstances in which UPSC is to be consulted in making recruitment</p>	<p>Not Applicable.</p>

RECRUITMENT RULES FOR THE POST OF HINDI TYPIST

1.	Name of Post	HINDI TYPIST
2.	Number of post	*01 (2022) * Subject to variation depending on work load
3.	Classification	General Central Service, Group 'C', Non-Gazetted, Ministerial.
4.	Pay Level in Pay Matrix	Level-2 (Rs. 19900-63200)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 and 27 years (Relaxable for Govt. Servants up to 40 years in accordance with the instructions or orders issued by the Central Govt.) Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission.
7.	Educational and other qualifications required for direct recruits	(i) 12th Class OR equivalent qualification from a recognized Board Or University. (ii) A typing speed of 30 w.p.m. in Hindi on Computer (35 w.p.m. and 30 w.p.m. correspond to 9000 KDPH on an average of 5 key depressions for each word). Note: The skill test in typing on computer will be conducted by the Staff Selection Commission.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
9.	Period of probation, if any	2 years (Two years) for direct recruits.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of	100% by Direct Recruitment by SSC

	the posts to be filled by various methods	
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
12.	If a DPC exists what is its composition	<p>Group 'C' Departmental Promotion Committee (For Confirmation)</p> <ol style="list-style-type: none"> 1. Head of Office of CCO-Chairman. 2. A Group 'A' Officer of CCO-Member. 3. A Group 'A' Officer (ISS) of CCO-Member 4. A Group 'A' Officer from other Central Government Department-Member.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable.

RECRUITMENT RULE FOR THE POST OF STENOGRAPHER GRADE-I IN CCO

1.	Name of Post	STENOGRAPHER GRADE - I
2.	Number of Posts	1 * (2022) * Subject to variation depending on work load
3.	Classification	General Central Service, Group – B, Non-Gazetted Ministerial
4.	Pay Band & Grade Pay/Pay Scale	L-6(35400-112400)
5.	Whether selection post or non-selection post	Selection
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules,1972	Not Applicable
7.	Age limit for direct recruits	Not Applicable
8.	Educational and other qualifications required for direct recruits	Not Applicable
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
10.	Period of probation, if any	2(two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By Promotion failing which by deputation (including short term contract)
12.	In case of recruitment by promotion/absorption, grades from which promotion/deputation/absorption to be made	Promotion: _Stenographer Grade-II in the Pay Level L-4 with 10 years of service rendered in the aforesaid Pay level (as per 7 th CPC) on regular basis. Deputation: (including short term contract) Officers under the Central/State

Government/Universities/Government Research Institutions/PSUs/Statutory or Autonomous Organisation :-

11. i) Holding analogous posts on regular basis or

ii) With 6 years regular service in posts in the Pay (L-5, Rs.29200-92300) or equivalent; or

(iii) With 10 years regular service in posts in the Pay Band-1, Rs.5,200-20,200/- + GP of Rs.2,400 /- (L-4, Rs.25500-81100) or equivalent; and

12. Possessing the following educational qualifications and experience:-

(i) Degree from any recognized University or Govt recognized Institution.) and

(ii) qualifying the skill test on Computer as per following norms: Dictation: 10mts @ 100 wpm, Transn: 40 mts (Eng.), 55 mts(Hindi).

The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same Organisation/Department shall not ordinarily

		exceed 3 years.) Note:-The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of the applications.
13.	If a DPC exists what is its composition	Group 'B' Departmental Promotion Committee. 1. Director/Head of Office- Chairman 2. Dy. Director (ISS) (Stat) - Member 3. Deputy Assistant Coal Controller/Administrative Officer Gr.I – Member 4. An Officer not below the rank of Under Secretary to the Govt. of India from outside office – Member
14	Circumstances in which UPSC is to be consulted in making recruitment	Not Necessary

Recruitment Rules for the post of Stenographer Grade.II

1	Name of Post	STENOGRAPHER GRADE II
2	Number of Posts	3 * (2022) * Subject to variation depending on work load.
3	Classification	General Central service, Group 'C', Non-Gazetted, Ministerial.
4	Pay Level in Pay Matrix	Level-4 (25500-81100)
5	Whether Selection post or non-selection post	Non Selection
6	Age limit for direct recruits	18 to 27 years (Relaxable for Govt. servants upto 40 yrs in accordance with the instructions/orders issued by the Central Govt.) Note: The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.
7	Educational and other qualifications required for direct recruits	(i) 12th class pass or equivalent from a recognized Board or university. (ii) Skill Test Norms Dictation 10 mts @ 80 w.p.m. Transcription: 50 mts(Eng.), 65 mts(Hindi) On Computer.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Two years.
10	Method of recruitment, whether by direct or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	Direct recruitment through Staff Selection Commission. Note: Vacancies caused by the incumbents being away on Deputation or long illness or Study leave or under other circumstances for a duration of one year or more may be filled on Deputation from the officials of the Central Govt. holding analogous posts on regular basis and possessing qualifications prescribed for direct recruits at Column-7.

11	In case of recruitment by promotion /deputation /absorption,grades from which promotion / deputation / absorption to be made	Not applicable.
12	If a DPC exists, what is its composition	<p>Group 'C' Departmental Confirmation Committee (for confirmation) :</p> <ol style="list-style-type: none"> 1. Head of Office of CCO – Chairman 2. A Group 'A' Officer of CCO – Member 3. A Group 'A' Officer (ISS) of CCO – Member 4. A Group 'A' Officer from other Central Government Department --- Member.
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable.

II. Promotion Hierarchy for proposed Restructuring of CCO**ANNEXURE- IV****PROMOTIONAL HIERARCHY/CHANNEL****PROMOTIONAL HIERARCHY****DEPUTY COAL CONTROLLER**
POST-2, GP –Rs.8,700/-(L-13)**COAL SUPERINTENDENT**
POST-7, GP –Rs.7,600/-(L-12)**ASSTT. COAL SUPERINTENDENT (MINING)**
GRADE-I

POST-8, GP –Rs.6,600/- (L-11)

ASSTT. COAL SUPERINTENDENT (MINING)
GRADE-II

POST-15, GP –Rs.5,400/-(L-10)

PROMOTIONAL HIERARCHY**SR.A.O. (Deputation or by Central Staffing Scheme)**

POST-1, GP –Rs.6,600/-(L-11)

A.O. GR-I

POST-2, GP –Rs.5,400/-(L-10)

AO GR-III

POST-5 GP –Rs.4,600/-(L-7)

ASSISTANT

POST-12, GP –Rs.4,200/-(L-6)

UDC

POST-10, GP –Rs.2,400/-(L-4)

LDC AND HINDI TYPIST

POST-08 & 01, GP –Rs.1,900/-(L-2)

PROMOTIONAL HIERARCHY**SURVEYOR OFFICER**

POST-2 GP –Rs.4,800/-(L-8)

SR. MINES SURVEYOR

POST-7, GP –Rs.4,600/-(L-7)

MINES SURVEYOR

POST-12, GP –Rs.2800/-(L-5)

PROMOTIONAL HIERARCHY**STENOGRAPHER GRADE-I**

POST-1 GP –Rs.4,200/-(L-6)

STENOGRAPHER GRADE-II

POST-3, GP –Rs.2400/-(L-4)

PROMOTIONAL HIERARCHY (To be encadred with the SSS)

Assistant Director (ISS)

Post-01 GP-Rs. 5400/- (L-10)

Sr. Statistical Officer/Sr. investigator

Post-01, GP – Rs.4,600/-(L-7)

Jr. Statistical Officer/Statistical Assistant

Post-02, GP – Rs.4,200/-(L-6)

Computer
Post-2 GP-Rs. 2400/- (L-4)

1. Coal Controller:- To be encadred with Central Staffing Scheme.
2. Director (ISS) and Dy. Director (ISS):- Encadred with Indian Statistical service.
3. Senior Administrative Officer:- To be encadred with Non Central Staffing Scheme.
4. Sr. Geologist, Legal Officer and IT Officer:- To be filled up by Short term Deputation Basis.
5. Junior Hindi Translator: - Isolated Post to be filled up by Direct Recruitment from SSC failing which by short term deputation basis.
6. Hindi Typist:- To be filled by up Direct Recruitment SSC.
