

F.No.D-25013/1/2017-ADMIN
GOVERNMENT OF INDIA
MINISTRY OF COAL

Shastri Bhawan, New Delhi
Dated : 23rd January 2019

E-Notice regarding award of Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed in the Ministry of Coal (Shastri Bhawan & Lok Nayak Bhawan).

(I)	Start date and time for view/ Downloading the tender document	23 rd January 2019 at 1700 hrs.
(II)	Start date and time for submission of bid	28 th January 2019 at 1800 hrs
(III)	Last date and time for online submission of bid & submission of EMD & Tender fee In original	13 th February 2019 till 1200 hrs
(IV)	Date and time for opening of bid	14 th February 2019 at 1600 hrs

The bid shall be submitted online on CPP Portal.

For more details please visit the website - <http://eprocure.gov.in>



(L R Gulati)
Section Officer
Administration Section
Tel No. 23386867

To:-

1. CPP Portal
2. NIC for uploading the detail on Ministry of Coal Website

F.No. D-25013/1/2017-Admn
Government of India
Ministry of Coal

104-C Wing, Shastri Bhawan,
New Delhi, Dated the 23rd January 2019

E-TENDER NOTICE

Subject : - **Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed in the Ministry of Coal (Shastri Bhawan & Lok Nayak Bhawan).**

Sir,

The e-tenders have been invited under **Single Bid System (Annexure-I and II)** from reputed and professionally competent firms and having adequate experience for award of Comprehensive Annual Contract & Service Maintenance Contract for 4 nos. KTS exchanges [Matrix Eternity MENX IP Compatible Digital Communication System configured for 32 Analogue trunk, 48 Digital and 170 Analogue extensions (Expandable up to 512 Ports), Matrix EPABX system inbuilt with 08 Trunk, 08 Digital, 16 SLT extensions along with 02 Digital Key Phone & 16 CLI PBT Phone, NEC EPABX system with inbuilt with 08 Trunk, 16 Digital, 08 SLT extensions along with 16 Digital Key Phone & 01 CLI PBT Phone and NEC Small EPABX system no. of extensions 16 no. of junctions 8 no of expandable ports 96 operator console 1-all functional] installed in the Ministry as per details mentioned at Annexure "1" on the terms and conditions enumerated in the following paragraphs for a period of one year from the date of award of the contract.

2. The interested firms are advised to submit their bids "**ON-LINE**" by visiting the Govt. of India, Central Public e-Procurement (CPP) Portal i.e. <http://eprocure.gov.in>. The bids will be accepted as e-tender only i.e the tenderers will submit their bids on the e-Procurement portal (Module of NIC), in an encrypted format. Possession of valid Digital Signature Certificate (DSC), valid e-mail address and registration of the firm on the Government of India, Central Public e-Procurement (CPP) Portal i.e. <http://eprocure.gov.in> are pre-requisites for e-tendering. All prospective bidders are hence expected to get themselves compliant to the requirement of e-bidding.

3. The critical date for the subject tender is as under:-

(I)	Tender No.	D-25013/1/2017-Admn
(II)	Name of Organisation	Ministry of Coal
(III)	Start date and time for view/ Downloading the tender document	23 rd January 2019 at 1700 hrs.
(iv)	Start date and time for submission of bid	28 th January 2019 at 1800 hrs
(v)	Last date and time for online submission of bid & submission of EMD & Tender fee In original	13 th February 2019 till 1200 hrs
(VI)	Date and time for opening of e-bid	14 th February 2019 at 1600 hrs
(VIII)	Address for communication	Section Officer (Administration), Room No. 104-C Wing,

		Shastri Bhawan, Ministry of Coal,
		New Delhi 110001.
		Tel No. - 23386867

4. The interested firms are required to deposit **Demand Draft/Pay Order of Rs.15,000/- (Rupees Fifteen Thousand Only)** as **Earnest Money Deposit (EMD)** in favour of PAO, Ministry of Coal, New Delhi. Valid for a period of 90 days, super-scribing the envelop **“Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments”**. Offer not accompanied by EMD of the requisite amount or without proper validity will summarily be rejected.
5. The scanned copy of demand draft / Pay order of Rs. 15,000/- (Rupees Fifteen Thousand Only) as Earnest Money Deposit (EMD) must be uploaded with the Bid and original of the same has to be given in 104-C Wing, Shastri Bhawan, Administration Section, Ministry of Coal, New Delhi latest by the last date of bid submission on super-scribing the envelop **“Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments”** i.e by 1200 hrs on 31st December, 2018. The tenders received without the prescribed EMD will not be entertained and summarily rejected. The EMD of unsuccessful tenderers shall be returned after finalization of the contract.
6. The firms who are exempted from submission of EMD shall be dealt as per General Financial Rules, 2017 and submission of relevant orders/documents in this regard.
7. The firms are required to upload copies of the following documents along with their Bids, failing which their Bids shall be summarily/ Out-rightly rejected and will not be further considered:
- Scanned copy of Earnest Money Deposit (EMD)
 - Scanned copy of Registration Certificate of firm.
 - Scanned copy of Pan Card.
 - Scanned copy of GST Registration certificate
 - Scanned copy of experience documents of KTS exchanges, Plan Telephone instruments & Single Telephone instruments in Central Govt. Deptts./Organizations/Public Sector Undertakings
 - Scanned copy of signed & stamped tender document (each and every page) as a token of acceptance of terms & conditions of tender notice.
8. The bidder shall quote their bids only as per the format enclosed at **Annexure – I and II**.
9. Bidders should upload their financial bids in PDF format in the proforma given at **Annexure – I and II**.
10. The financial bid shall be evaluated on the basis of overall AMC charges for all the items taken together in the list and not on the basis of charges quoted for individual items and Minimum overall cost of the firm will be considered for deciding L-1 for each list of items.

11. The company should be **Authorised Vendor of MATRIX or NEC** and should also attach the Authorised Certificate in ink of latest date alongwith Tender.
12. The terms and conditions of the contract shall be as under:-
- a) The period of Annual Rate contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments in Ministry of Coal (Shastri Bhawan and Lok Nayak Bhawan) for a period of one year from the date of award of contract which shall be extended further subject to satisfactory services of the firm.
 - b) The bid validity period is 60 days from the date of opening of bid.
 - c) The firms should be registered and are required to submit the copy of certificates like Registration, PAN Card, GST No.
 - d) The firm/ Company should have Minimum 3 years of experience preferably in Central Government Departments/ Organizations/ Public Sector Undertakings of providing service and supply of similar products and undertaking work for KTS exchanges, Plan Telephone instruments & Single Telephone instruments.
 - e) The tender document should be signed by the firm along with stamp on each and every page stating that the terms and conditions of the tender document are fully acceptable to them. In case the tender document is not signed by the firm, the bid will be summarily rejected.
 - f) The successful bidder will have to furnish a performance security Deposit of Rs. 30,000/- (Rupees Twenty Thousand only) in the form of Fixed Deposit Receipt/Bank Guarantee from any of the Nationalized / Public Sector Bank duly pledged in favour of **'Pay & Accounts Officer, Ministry of Coal, New Delhi'**. For due discharge of obligation under the contract. The performance security will be released only after timely and satisfactory completion of the contract as per rules. However, the same shall be forfeited in case of any default.
 - g) New jobs done by the contractor shall be under warranty for a period of one year and no amount shall be payable for attending complaints due to technical fault during this period. However, all services provided to attend the existing network in this Ministry, after lapse of warranty period of one year shall be chargeable by the contractor as per terms and conditions of this rate approval. In case complete cabling done due to damaged, if any, the Ministry will pay the cost for only material during the warranty period.
 - h) In case of shortfall in attending complaints, a penalty of Rs.100/- (Rupees Hundred only) per day shall be imposed to the firm.
 - i) **Call to be attended within 2 hours from the time it is lodged and closed within 4 hours.**



- j) The prospective bidders are free to seek any clarifications from Section Officer (Administration), Room No. 104-C wing, Shastri Bhawan, New Delhi – 110001 (Tel no. -23386867). He may be contacted with the prior appointment on any working day before tender opening.
- k) A 'fall clause' will be effective to the approved rates, i.e. if the firm undertakes identical works in other Ministries/ Departments at rates lower than the rates approved by this Ministry, the firm will have to charge at those lower rates from this Ministry. The successful bidder to whom the contract is awarded shall be responsible for informing the Ministry on compliance. At the time of submitting the bill for payment a certificate to this effect should be attached with the bill i.e that the rates charged are not higher than that of those charged elsewhere in other Ministry/Department/Organisation.
- l) The contract can be terminated by the Department at any time without assigning any reason. If the work of the contractor is found to be unsatisfactory, it would be entrusted to any other party at the risk and expenses of the defaulting contractor. In this connection, decision of the Department shall be final and binding upon the contractor.
- m) The firm blacklisted/debarred at any point of time by any Ministry/Department need not apply. In case, the fact is concealed and it comes to the notice of the Ministry during the period of the contract, the contract shall be terminated straightway and the security deposit will be forfeited. If the fact comes to notice before award of contract, the bid shall be rejected outright.
- n) The Ministry reserves the right to reject the quotation in whole or any part without assigning any reason and decision of Head of the Department in the matter will be final.
- o) All matters/disputes pertaining to the tender and resultant contract shall be settled by the Head of the Department or officer nominated by him for the purpose.

Yours faithfully



(L.R Gulati)

Section Officer

Administration Section

Tel No. 23386867

Copy to:-

- i) CPP Portal

Annexure-1

For Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed in the Ministry of Coal.

1. Name of the Firm :
2. Rates for the Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed.

Note - May indicate taxes applicable against each item quoted

Sl. No.	Job details/Name of the Items	Qty.	Price Quoted for each	Tax Applicable (as per GST)	Total Rate (Including Tax as per GST)
1.	Matrix Eternity MENX IP Compatible Digital Communication System configured for 32 Analogue trunk, 48 Digital and 170 Analogue extensions (Expandable up to 512 Ports)	01			
2.	Matrix EPABX system with inbuilt with 08 Trunk, 08 Digital, 16 SLT extensions:- <u>Including</u> (i) 02 Digital Key Phone & 16 CLI PBT Phone (ii) MDF & Connector (Installed at Lok Nayak Bhawan)	01			
3.	NEC EPABX system with inbuilt with 08 Trunk, 16 Digital, 08 SLT extensions:- <u>Including</u> (i) 16 Digital Key Phone & 01 CLI PBT Phone (ii) MDF & Connector (Installed at Shastri Bhawan)	01			
4.	NEC Small EPABX system no. of extensions 16 no. of junctions 8 no of expandable ports 96 operator console 1	01			

	<p><u>Including</u></p> <p>(i) Digital phone with 2 line display and 8 programmable keys</p> <p>(ii) MDF and connector</p> <p>(installed at Shastri Bhawan)</p>				
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Signature of authorized person

Date :
Place:

Name :
Seal:



Annexure-2

1. Name of the Firm :
2. Price of new instruments and others.

I	Cable rates (BIS Mark) (per meter) includes installation	Qty	Price Quoted for each	Tax Applicable as per GST	Total Rate (Including Tax as per GST)
1	Single Pair	1 mtr.			
2	Two Pair	1 mtr.			
3	Four Pair	1 mtr.			
4	Five Pair	1 mtr.			
5	Ten Pair	1 mtr.			
6	Twenty Pair	1 mtr.			
7	Fifty Pair	1 mtr.			
II	Associated material (Per Meter) BIS Mark includes Installation				
1	PVC Pipe ½"	1 mtr.			
2	PVC Pipe 1"	1 mtr.			
3	PVC Pipe 1 ½"	1 mtr.			
4	PVC 2"	1 mtr.			
5	PVC Channel 1"	1 mtr.			
6	PVC Channel 1 ½"	1 mtr.			
7	Telephone Rosset Single Pair	1 piece			
8	Telephone Rosset Double Pair	1 piece			
9	Plan Rosset	1 piece			
10	Gang box Plus Face plate plus Single RJ 45 Rosset	1 piece			
11	Gang box Plus Face plate plus Double RJ 45 Rosset	1 piece			
12	Telephone Instrument Cord Single Pair	1 piece			
13	Telephone Instrument Cord Double Pair	1 piece			
14	Telephone Instrument Cord Plan	1 piece			
15	Telephone Coil Cord	1 piece			
III	Supply & Installation of Telephones				
1	Price of I+I Plan without CLI	1 piece			

[Handwritten Signature]

	Beetel B-77				
2	Price of 1+1 Plan with CLI Beetel M-78	1 piece			
3	Price of 1+1 Plan Adaptor (Beetel)	1 piece			
4	Price of New NEC SL1000 KTS 24TXH	1 piece			
5	Price of New NEC SL1000 KTS 12TXH	1 piece			
6	Price of New Matrix KTS EON 48S	1 piece			
7	Price of New Matrix KTS EON 510	1 piece			
8	Price for new Matrix instrument (matrix E-48S digital key phone)	1 piece			
9	Price for new Samsung digital key phone 28D & 24D	1 piece			
10	Price for new Panasonic plan 1+1 phone	1 piece			
11	Price for new cisco phone	1 piece			
12	Portwin PBT	1 piece			
13	Price for new Caller ID/without caller ID telephone instrument :				
(i)	Caller ID	1 piece			
(ii)	Without caller ID	1 piece			
IV	Any other item not including in this list				

Signature of authorized person

Date :
Place:

Name :
Seal:



Technical Details

1.	EMD Details (Amount, Name of Bank & Branch, DD No. & Date)	
2.	Experience Details (Copies to be attached)	
3	The details of the Registration Certificate, PAN Card, GST No. (Copies to be attached)	
4	Whether all the pages of tender document signed & stamped as a token of acceptance of terms & conditions	

2. I/we undertake that the documents are genuine/authentic and nothing has been hidden and that I/we are not blacklisted/debarred by any Government organization and competent to contract. I/we understand that the contract is liable to be cancelled, if found to be having obtained, through fraudulent means/ concealment of information.

(Signature of Authorized Signatory)

Name of the Bidder: _____

Complete Address: _____

Address (Works), if any: _____

Contact No.s _____

