

GOVERNMENT OF INDIA
PRINCIPAL ACCOUNTS OFFICE
MINISTRY OF COAL

Trikoot-II, 3rd floor,
Bhikaji Cama Place,
New Delhi-110066
Tel. # 2618 3789
Tel & Fax # 2618 3597

No. Pr.AO/MOC/Hiring of taxi/2015-16/Admn /565

dated 06--10 --2015

NOTICE CALLING QUOTATION

Sub: Quotations for providing of vehicle in govt. office.

Sealed quotations for contract for one year with the following terms & conditions for providing vehicle in the office of Controller of Accounts, Ministry of Coal, Shastri Bhawan, New Delhi are invited. The same may be reached to the undersigned at the following address within 21 working days from the date of issue of this notice.

CA – Secretariat
O/o Controller of Accounts
Ministry of Coal, Room No. 241, A-Wing.
Shastri Bhawan, New Delhi

Terms & conditions:

- I. The car to be provided shall be “Maruti Dzire/Indigo” for (minimum) 1800 Kms. and 210 hours in a month at a consolidated amount. The rate for the same may be quoted. Rates of Non-AC may only be quoted.
- II. Rates for extra Kms & extra Hrs beyond 1800 Kms & 210 Hrs per month respectively may also be quoted.
- III. The vehicle will be provided at CA(Coal) office at Shastri Bhawan, New Delhi on monthly basis.
- IV. Distance of journey shall be worked out from Garage to Garage basis.
- V. The contract shall be valid up to 1(One) year subject to review after three months.
- VI. The taxi should be with Driver with authorized Driving License from RTO
- VII. The car should not be older than 2012 make.
- VIII. The driver deputed should be well acquainted with Delhi Roads and the antecedents of drivers should be properly verified and their details will have to be provided to this office. In case of change of driver prior permission will be required to be taken.
- IX. Toll tax, Entry tax, permit fee for crossing border, if any and parking charges will be borne by the department on production of original receipts.
- X. Rs.1,000/- per day will be deducted in case of non-availability of vehicle.
- XI. In case of failure/non-functioning or breakdown of vehicle during the journey, alternate arrangement for providing suitable vehicle shall be made immediately by the operator and if vehicle is not provided fare paid on this account shall be charged from the contractor.

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- XII. Pro-rata deduction based on working days shall be made for the days, operator fails to provide vehicle.
- XIII. An attested copy of the driver's license should be submitted to the administration.
- XIV. All liabilities, arising out of any legal dispute, accidents, etc. shall be borne/paid by the firm.
- XV. The firm should have adequate number of landline and mobile phones for contact round the clock.
- XVI. This office reserves the right to cancel the hiring of vehicle at any time without assigning any reasons and in case of any dispute, the decision of the Controller of Accounts, M/o Coal shall be final and binding for all concerned.
- XVII. The payment for the engagement of the said vehicle shall be made by the Pay Accounts Officer, M/o Coal, Trikoot -2, Bhikaji Cama Place, New Delhi on production of pre-receipt bill by the service provider on monthly basis.
- XVIII. Quotationers must provide their PAN No. along with the rate quotation.
- XIX. All quotation received will be opened in the chamber of CA(Coal) at O/o the CA(Coal), 241, A-Wing, Shastri Bhawan, New Delhi-110001.



(Padmini S. Nair)
Sr. Accounts Officer

To

1. Notice Board
2. Director (NIC) with request to upload the "NCQ" on the web portal.
3. PA to CA(Coal).