

No.C-18015/1/2015-Estt

Government of India

Ministry of Coal

Shastri Bhawan, New Delhi

Dated the 19th March, 2015

OFFICE ORDER

In pursuance of Section 4 of the Sexual Harassment of Women at Workplace (Prevention, prohibition and Redressal) Act, 2013. An Internal Complaint Committee has been constituted in the Ministry of Coal to look into the complaints, if any, made by women employees of the Ministry of Coal. The composition of the Committee is as under:-

- i. Mrs. Sujata Prasad, JS&FA Chairperson
- ii. Smt. Alka Shekhar, Under Secretary (Vig.) Member
- iii. Shri S.K. Shahi, Director Member
- iv. Shri Anurag kapil, Director Member
- v. Ms. Sumita Member (YWCA of Delhi)

2. The Complaints Committee shall consider/hear complaints from the women employees posted in the Ministry of Coal as amended by the Sexual Harassment of Women at workplace (Prevention, prohibition and Redressal) Act, 2013.

3. This issues with the approval of the Competent Authority.

(Sanjib Birattacharya)

Under Secretary to the Govt. of India

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Copy to:

- 1. PS to Hon'ble MoS (I/C) for Coal. ✓
- 2. Sr. PPS to Secretary (C) ✓
- 3. PPS to AS(C) - *AKB*
- 4. PPS to AS(AKB)
- 5. PPS to JS(SKS)/ PPS to JS(VB)/ PS to JS&FA
- 6. PA to Dir (CA-I)/ PA to Dir (CA-II/III)
- 7. Smt. Alka Shekhar, US (Vig.) ✓ *19/3/15*
- 8. Ms. Sumita, Member, YWCA of Delhi, C-6/6542, Vasant Kunj, New Delhi.
- 9. All Sections.
- 10. Office Order Folder
- 11. NIC ✓

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