

**No.18/3/2016-ASO/CPAM**  
**Government of India**  
**Ministry of Coal**

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6<sup>th</sup> floor, Shastri Bhawan, New Delhi  
Dated the 3<sup>rd</sup> May, 2017

**Office Memorandum**

**Subject: Seeking comments of the stake holders on the draft Recruitment Rules in respect of Group 'A' in the Office of the Coal Controller, Kolkata – a subordinate office under Ministry of Coal.**

In respect of Group 'A' posts, Recruitment rules notification published in Gazette of India vide notification number G.S.R 987 dated 24<sup>th</sup> October, 1986 is proposed to be amended. The amending Draft Recruitment Rules covers the following posts in the Office of the Coal Controller, Kolkata – a subordinate office under Ministry of Coal :

- (i) Deputy Coal Controller
- (ii) Coal Superintendent
- (iii) Chief Administrative Officer (by re-designation of the post of Joint Deputy Coal Controller )
- (iv) Senior Administrative Officer (by re-designation of the post of Secretary to Coal Controller)
- (v) Administrative Officer Grade-I (by re-designation of the post of Deputy Assistant Coal Controller)

2. In compliance with instructions issued vide DoP&T O.M. dated AB-14017/61/2008-Estt. (RR) dated 13.10.2015, the draft Recruitment Rules for the above said posts have been uploaded on the website of Ministry of Coal. The stakeholders are therefore, requested to furnish their comments at [socpam.moc@nic.in](mailto:socpam.moc@nic.in), if any, within 30 days to the undersigned so as to enable this office to take up the issue with UPSC and Ministry of Law for finalization.

Signature Not Verified  
Digitally signed by ANAND K. MANDAL  
MANDAL  
Reason: Approved  
Under Secretary to the Government of India  
23382269

To

**All Stake holders,**

Copy to:

**Technical Director, NIC for uploading on the website of MOC**



Government of India  
Ministry of Coal

NOTIFICATION

New Delhi, the .2017

GSR – In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Coal Controller's Organisation (Group 'A' posts) Recruitment Rules, 1986, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the methods of recruitment to certain group of 'A' posts in the Coal Controller's Organisation namely:-

1. Short title and commencement.— (1) These rules may be called the Coal Controller's Organisation (Group "A" posts) Recruitment (Amendment) Rules, 2017.

(2). They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in the pay matrix.— The number of the said posts, their classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit and qualification etc. – The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. Disqualification; No person. -

(a) who has entered into a contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.— Where the Central Government is of opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rule with respect to any class or category of persons.

6. Saving.— Nothing in these rules shall affect reservations, relaxation of age limits and other concessions required to be provided for the Scheduled Castes, the Schedules Tribes, Ex-serviceman and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruitment
(1)	(2)	(3)	(4)	(5)	(6)
Deputy Coal Controller	1*(one) (2017) *Subject to variation depending on work load.	General Central Services, Group-‘A’, Gazetted, Non – Ministerial	Level 13	Not-applicable	Not-applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Not-applicable	Age: No Educational Qualification: As mentioned in column 11	Not-applicable	By Deputation (including short term contact)

In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
<p>Deputation (including short term contract) :</p> <p>Officers under the Central Government / State Governments / Union Territories / Public Sector Undertakings / Recognized Research Institutions / Semi Government / Statutory / Autonomous Organisations:</p> <p>a) i) Holding analogous posts on regular basis or ii) With 5 years regular service in posts in the level 12 of the pay matrix or equivalent and;</p> <p>b) Possessing the following educational qualifications and experience:-</p> <p>(i) Degree or equivalent Diploma in Mining Engineering or equivalent from any recognized University or equivalent.</p> <p>(ii) First Class Colliery Manager’s Certificate of Competency under the Mines Act,1952</p>	Not-applicable	Consultation with the Union Public Service Commission is necessary.

(iii) At least 15 years experience in Coal Industry.

Note1 :Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same Organisation/Department shall not ordinarily exceed 5 years.

Note 2: The maximum age limit for appointment on deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of the applications.

**SCHEDULE**

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Coal Superintendent	1*(one) (2017)  * Subject to variation depending on work load.	General Central Services, Group-‘A’, Gazetted, Non Ministerial –	Level 12	Not-applicable	Not-applicable	Not-applicable

Whether age and educational qualification prescribed for direct recruits will apply in case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not applicable	Not-applicable	By deputation (including short-term contract).

In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
<p>Deputation(including short term contract):</p> <p>Officers in the Central Government/State Governments / Union Territories / Public Sector Undertaking / Recognized Research Institutions / Semi Government / Statutory / Autonomous Organizations:-</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With 5 years regular service in the post in level 11 of the pay matrix or equivalent in the parent cadre or department, and;</p> <p>(b) possessing the following educational qualifications &amp; experience :-</p> <p>i. Bachelor’s degree or Diploma in Mining Engineering from a recognized University</p>	Not applicable	Consultation with the Union Public Service Commission (UPSC) is necessary.

ii. First Class Colliery Managers' Certificate of Competence under Mines Act, 1952 and;

iii. Ten years' experience in coal Industry.

Note1: Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall not exceed 4 years.

Note 2: The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of the applications.

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**SCHEDULE**

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruitment
(1)	(2)	(3)	(4)	(5)	(6)
Chief Administrative Officer	1*(one) (2017) * Subject to variation depending on work load.	General Central Services, Group- 'A', Gazetted, Non – Ministerial	Level 12	Not-applicable	Not-applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Not-applicable	Not applicable	Not-applicable	Promotion /deputation (including short-term contract).

In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
<p>Deputation/Promotion:</p> <p>Officers under the Central/ UTs/State Governments:-</p> <p>(a)</p> <p>(i) Holding analogous post on regular basis: or</p> <p>(ii) with 5 years regular service in posts in the level 11 of pay matrix or equivalent; and</p> <p>b) Possessing experience in Administration, Establishment, Accounts, Budget and Legal Matters.</p> <p>Note :Departmental Senior Administrative Officer with 5 years regular service in the grade shall also be considered alongwith the outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion. The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceeding this appointment in the same Organisation/ Department shall ordinarily not exceed 3 years).</p>	Not applicable	Consultation with the Union Public Service Commission is necessary.



**SCHEDULE**

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruitment
(1)	(2)	(3)	(4)	(5)	(6)
Senior Administrative Officer	1*(one) (2017) * Subject to variation depending on work load.	General Services, 'A', Ministerial Central Group-Gazetted,	Level 11	Selection	Not-applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Not-applicable	Not applicable	Not-applicable	Promotion failing which by Deputation.

In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
<p>Promotion:</p> <p>Administrative Officer Grade-I with 5 years regular service in the grade.</p> <p>Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation: Officers under the Central/State Governments:</p> <p>(i) holding analogous posts on regular basis</p>	<p>Group 'A' Departmental Promotion Committee(for considering promotion)</p> <ol style="list-style-type: none"> <li>Chairman/Member of UPSC - Chairman</li> <li>Jt. Secretary, Ministry of Coal – Member</li> <li>Coal Controller, Ministry of Coal – Member</li> </ol> <p>Group 'A' Departmental Promotion Committee (for considering confirmation)</p> <ol style="list-style-type: none"> <li>Joint Secretary, Ministry of Coal – Chairman</li> <li>Coal Controller – Member</li> <li>Director, Ministry of Coal – Member</li> </ol> <p>Note: The proceedings of the DPC relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission, a fresh meeting of the</p>	<p>Consultation with the Union Public Service Commission is necessary.</p>

<p>or</p> <p>(ii) 5 years regular service in the posts in level 10 of pay matrix or equivalent, and</p> <p>(b) Possessing 5 years experience in Accounts, Administration, Establishment work in a Government Office/ Public Sector Undertaking/ Autonomous body/ Statutory body.</p> <p>Note1: The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including period of deputation in an ex-cadre post held immediately preceeding this appointment in the same Organisation/ Department shall ordinarily not exceed 4 years.</p> <p>Note3:The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.)</p>	<p>DPC to be presided over by the Chairman or a Member of the UPSC shall be held.</p>	
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**SCHEDULE**

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruitment
(1)	(2)	(3)	(4)	(5)	(6)
Administrative Officer Grade-I	3* (three) (2017) *Subject to variation depending on work load	General Civil Service, Group- 'A', Gazetted, Non –Ministerial	Level 10  `56100 to  `177500	Selection	Not-applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Not-applicable	Not applicable	Not-applicable	Promotion failing which by deputation

In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
<p>Promotion:</p> <p>Administrative Officer Grade II with 3 years regular service in the grade.</p> <p>Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation: Officers under Central/ State Governments:-</p> <p>(a) (i) Holding analogous posts on regular basis; or</p> <p>(ii) With 3 years regular service in posts in the level 7 of pay matrix, and</p>	<p>Group 'A' Departmental Promotion Committee (for considering promotion):</p> <ol style="list-style-type: none"> <li>1. Chairman/Member of UPSC - Chairman</li> <li>2. Joint Secretary, Ministry of Coal – Member</li> <li>3. Coal Controller – Member</li> </ol> <p>Group 'A' Departmental Confirmation Committee:</p> <ol style="list-style-type: none"> <li>1. Joint Secretary, Ministry of Coal – Chairman</li> <li>2. Coal Controller – Member</li> <li>3. Director, Ministry of Coal – Member</li> </ol>	<p>Consultation with Union Public Service Commission is necessary.</p>

(b) Possessing 3 years experience in Accounts, Administration, Establishment work in a Government Office/ Public Sector Undertaking/ Autonomous body/ Statutory body.

Note1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.

Note 2: Period of deputation including period of deputation spent in any other ex cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years.

Note3 :The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

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