

## PROGRESSIVE USE OF HINDI

- 13.1** Ministry of Coal with all its Subordinate offices/Public Sector Undertakings & Autonomous body kept its efforts continued for propagating and spreading the progressive use of official language Hindi during the year 2013-14. This Ministry is committed to increase the use of official language. Directions received from Department of Official Language, Ministry of Home Affairs and Committee of Parliament on Official Language are circulated regularly amongst the Officers/sections of the Ministry as well as the administrative heads of Subordinate Offices/ Public Sector Undertakings & Autonomous Body under its administrative control to ensure implementation of the statutory provisions of Official Language Policy of the Union.
- 13.2** In order to increase the use of Rajbhasa Hindi in day-to-day official work, various circulars, orders and appeals have been issued regularly. With a view to facilitating noting and drafting in Hindi, bilingual standard drafts, English - Hindi dictionaries, help books etc. have been distributed amongst all officers/sections of the Ministry. A copy of the Annual Programme issued by the Department of Official Language for the year 2013-14 for transacting the official work of the Union in Hindi has been circulated amongst all the officers & sections of the Ministry as well as Subordinate offices/Public Sector Undertakings & Autonomous body under the administrative control of the Ministry for achieving the targets fixed for implementation of official language policy of the Union.
- 13.3** Ministry of Coal is fully computerized with bilingual facilities. Besides, the Website of the Ministry is in bilingual form (Hindi/English) and it is updated from time to time. The websites of all the Subordinate offices/Public Sector Undertakings & Autonomous body under the administrative control of the Ministry are also in bilingual form (Hindi / English) and it is updated from time to time.
- 13.4** The Official Language Implementation Committee is already functioning in the Ministry. The meetings of the committee are being organized regularly in the Ministry

under the Chairmanship of Joint Secretary (Admn). All Subordinate Offices /Public Sector Undertakings and Autonomous Body under the administrative control of the Ministry are also organizing such meetings regularly wherein due emphasis is laid on increasing use of Hindi in official work.

**13.5** With a view to create consciousness as also accelerate the use of Hindi as Official Language in official work in the Ministry and the Subordinate offices/Public Sector Undertakings & Autonomous body under its administrative control, Hindi fortnight was organized during the month of September, 2013. On the occasion of Hindi fortnight, various competitions of Hindi such as Hindi Noting, Drafting, Hindi Essay etc. were organized for officers /employees of each category.

**13.6** In order to remove the hesitation of officers and employees towards working in Hindi, Ministry organizes Hindi workshops from time to time. The Ministry always lays emphasis on imparting training in Hindi Language, Hindi Stenography and Hindi Typing under Hindi Teaching

scheme by nominating the employees for the same. Ministry has also directed its Subordinate offices/Public Sector Undertakings & Autonomous body to organize Hindi workshops from time to time so that Officers & Employees may get well acquainted in order to work in Hindi smoothly.

**13.7** The 3rd Sub Committee of Committee of Parliament on Official Language inspected some offices under the administrative control of the Ministry to oversee the status of use of Hindi in Official work and to ensure proper compliance of provisions of Official Language Act and Rules made thereunder and also to suggest the ways and means for effective implementation of Official Language Act in the official work.

**13.8** Meetings of Hindi Salahkar Samiti of the Ministry constituted under the Chairmanship of Hon'ble Minister of Coal have been held on 17.01.2013 in Chennai and on 03.09.2013 in New Delhi. Members present in these meetings expressed their views elaborately in regards to status of implementation of Official Language Policy of the Union.